

Helping Your Team Work

OVERVIEW

In almost every job, success depends on shared projects, effective group interaction, coordinated effort, and helping one another in a pinch. Where team skills and awareness are weak, an employee can impede the performance of the team, with potentially disastrous secondary impact on the entire organization.

This module takes a close look at key team behaviors—thinking big picture, extending a hand, appreciating others, and making one’s needs known. In the dynamic opening activity, participants recognize the value of strong teamwork, and the consequences of a lack of teamwork. Then, using four TEAM guidelines, participants assess video examples, evaluate their own team behaviors, apply the guidelines in practice situations, and plan for application after class.

LEARNING OBJECTIVES

- Explain that people who work for the same organization are all part of one large team that needs to work together to be successful.
- Describe the ripple effect one person’s behavior can have on an organization.
- Describe the ideal team player.
- Use four TEAM Guidelines to increase teamwork among a group of people.
- List obstacles of good teamwork.
- Identify ways to overcome obstacles to good teamwork.

SKILL STEPS

- Think big picture.
- Extend a hand.
- Appreciate ideas and actions.
- Make your needs known.

TYPICAL TIME INVESTMENT

2 Hours, (two- 50 minute sessions.)



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